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July 15, 2014

TOWN OF CHAPEL ARM
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July 8, 2014

ATIPPA Review Committee Office
Suite C
83 Thorburn Road
St. John's, NL A1B 3M2

Dear Sir or Madam:

The Town Council of Chapel Arm has concerns about contradictions between the Municipalities Act and the ATIPP Act.

Therefore, Council requests guidelines and/or training sessions specifically for municipalities.

Sincerely,

[Redacted Signature]

Section 30

Tracy Smith, Town Clerk Manager
On behalf of Council

Town of Chapel Arm

Supplementary Information to the ATIPPA Review Committee

August 14, 2014

Generally speaking, the biggest issue the Town has is what to include in the meeting minutes. While the Municipalities Act instructs Council to be an open book, the ATIPP Act instructs Council to protect the privacy of our residents.

Council is very concerned with protecting the privacy of residents. I have called Municipal Affairs and ATIPP on a number of occasions about whether names can be included in the minutes. Both stated that we should omit names in the minutes for privacy reasons. Yet, with respect to access to information, we are unclear on what to include.

Some towns have opted to omit all identifying information, while some have not. We would very much like to do things right and by the law.

Our Council would like to have guidelines, specifically for municipalities, with respect to the minutes and other information that may be requested.

If you have any questions, please call me at 592-2720.

Thanks,
Tracy